



PO Box 112
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 Russell KS 67665
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FEEES:
 Application Fee - \$25

PARADE APPLICATION FORM

A complete application and payment must be submitted at least (10) ten days in advance of City Council Meeting, held on the 1st & 3rd Tuesday of each month at 4:30 P.M.

Applicant Information:

Application Date: _____

Name/Entity: _____ Contact Name: _____

Address: _____ Cell Phone Number: _____

Parade Information:

Parade Date: _____ Approx. # of Entrants: _____

Formation Time: _____ Start Time: _____ End Time: _____

Purpose/Description: _____

Staging/Line-Up Area: _____

Parade Route (provide map showing route): _____

Plan/Method of Cleanup:

(All trash, candy, animal waste etc. must be cleaned up immediately following parade)

For safety concerns, police escort will be required & barricades will be placed on side streets along parade route

Acknowledgement: By signing below, you acknowledge this application is fully completed and an individual/entity will be specified and held responsible to clean up debris from the parade route immediately after.

 Signature

 Date

Applicant must visit with each Department Head and they acknowledge their approval prior to submitting

Police Dept. _____ Fire Dept. _____ Public Works _____

Electric Dept. _____ City Clerk _____

For Office Use Only:

Date Remitted _____ Cash/CC/Check# _____ Receipt# _____ Date Approved _____