



Russell Animal Control Trap Request Form

Please read through all the following rules governing setting animal traps on your property.
This form must be signed and dated BEFORE a trap is set.

Please put your initials by each item below:

- ___ 1. Traps are only to be handled, set, closed, opened, tampered with or moved by Animal Control.
- ___ 2. Traps are not set on weekends and holidays and are picked up on Fridays for the weekend and during inclement weather (**traps are not set if the temperature is too hot or cold or if a storm is expected**).
- ___ 3. Traps are only to be set in shaded areas and the final determination of where a trap is set is the sole discretion of the animal control officer.
- ___ 4. Do NOT bait or check the trap yourself.
- ___ 5. Traps are checked every weekday morning and periodically throughout the day. It is not necessary to call if there is an animal in the trap.
- ___ 6. Animal Control's work hours are from 8:00am until 4:00pm Monday through Friday. If you need assistance after hours, please call the Russell Police Department.
- ___ 7. There is a limited number of traps available. If one is not available, you will be put on a waiting list and a trap will be set as it comes available.
- ___ 8. If you need assistance with wildlife beyond the above rules, you will need to contact someone who is licensed through the State of Kansas for nuisance wildlife removal.

Failure to comply with any one of the above rules will result in your trap being removed

I have read the above rules and agree to abide by all of them:

Printed Name

Type of animal to be trapped _____

Address

Best area to set trap _____

Signature

Date

Animal Control Use Only:
