

133 W. 8th St.
PO Box 112
Russell, KS 67665
Phone: 785-483-6311
Fax: 785-483-4397



2019 - 2020
Contractor's License Application
(License expires December 31, 2020)

Complete and return the application along with the appropriate fees to the City of Russell, in care of the Building, Planning & Zoning Department.

Company Name: _____
(Must match name and address on Certificate of Insurance)

Mailing Address: _____
City State Zip

Physical Address: _____
City State Zip

Phone: () _____ Primary contact? Yes/No

Cell: () _____ Primary contact? Yes/No

Business Phone: () _____
(Business phone number will be used for customers and website)

Email: _____
(License will be sent via email after City Council approval)

Liability Insurance Carrier: _____ Expiration: _____
YOU MUST PROVIDE A COPY OF YOUR LIABILITY INSURANCE WHEN APPLYING FOR YOUR LICENSE

- ❖ The City of Russell must be listed as the Certificate Holder of liability insurance, including projects and completed operations for \$1,000,000 or more per occurrence, and a general aggregate amount of not less than 1,000,000.
- ❖ If for any reason your Insurance is not current or has expired, your license with the City of Russell will be revoked.

Model Codes
2000 IPC, IFGC, IMC
2014 NEC
2012 IBC, IRC, IFC

License No: _____
(Office use only)

COMPLETE INFORMATION ON BACK

Applicant's Statement

I acknowledge that this application will be considered by the City Council at its next regularly scheduled meeting and I certify that the information contained herein is true and accurate to the best of my knowledge. I agree to comply with all City ordinances and codes and to hold the City harmless on any damages that may arise from faulty work or neglect of duty on my part.

Applicant Name: _____

Signature of Applicant

Date

Required Documents

- Certification(s) applicable to each license type
- Proof of continuing education hours for each license type

Please select type of license

- General (\$400) Electrical (\$300) Plumbing (\$300)
 Building (\$300) Mechanical (\$300)

Limited contractor license:

- | | |
|---|---|
| <input type="checkbox"/> Concrete (\$200) | <input type="checkbox"/> Lawn Sprinkler/Irrigation (\$200) |
| <input type="checkbox"/> Demolition (\$200) | <input type="checkbox"/> Masonry (\$200) |
| <input type="checkbox"/> Doors/Windows/
Guttering/Siding (\$200) | <input type="checkbox"/> Roofing (\$200)
*Must attach State Registration
State Registration # _____ |
| <input type="checkbox"/> Excavation (\$200) | <input type="checkbox"/> Security / Fire Alarm System (\$200) |
| <input type="checkbox"/> Fencing (\$200) | <input type="checkbox"/> Sheetrock (\$200) |
| | <input type="checkbox"/> Sign (\$200) |

Number of years engaged in such work: _____

List all attached qualifications:

.....
City Staff Review – The undersigned have reviewed this application:

Building Official: _____ Date: _____

City Council Action – By order of the City Council of the City of Russell this application is:

Approved () Disapproved () Date: _____

IF THIS APPLICATION HAS BEEN DISAPPROVED, STATE ALL REASONS:
